**TAKING ADVANTAGE OF CARES ACT PROVISIONS**

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| **FREE $** | **DOES THIS APPLY TO ME?** | **HOW TO PURSUE IT** |
| **EIDL/EEIG GRANT** | * Had to be in business as of 1/31/20 * Review application to make sure you’re not excluded (download pdf) * Had to be harmed by Covid or imminent harm is obvious * If eligible, entitled to grant even if you don’t get or accept loan | * Download pdf and fill out so you’re ready to apply * Keep your eye on SBA application portal   <https://covid19relief.sba.gov>   * Apply immediately when it opens |
| **PPP** | * Had to be in business as of 2/15/20 * Review application to make sure you’re not excluded <https://www.sba.gov/document/sba-form--paycheck-protection-program-borrower-application-form> * Need to be able to document income from business * Find lender accepting applications 🡺 your bank or online * Make sure you can use it in a way that will make it forgivable | * Assess whether you can get employees rehired if you get the loan * Download and fill out application * Round up payroll documentation * Contact your bank * Look at other lenders * Apply ASAP |
| **UNEMPLOYMENT COMPENSATION** | * Self-employed and 1099 employees now eligible * Even if income is insufficient, may be eligible for $600/wk enhanced benefits | * Check the website for your state unemployment compensation agency |
| **NET OPERATING LOSS REFUND** | * If you had a loss in 2019 **AND** had taxable income in one of the prior 5 years * If you suffer a loss in 2020, will be able to use this to get a refund of income tax from prior years | * Check with your accountant to see if this applies to you * File 2019 tax return now * File form 1139 for an expedited refund of tax paid in a prior year |
| **SBA LOAN RELIEF** | * If you are currently paying off an SBA loan (7(a), 504 or microloan) * OR if you need and qualify for one of these SBA loans and receive it by 9/27/20 * SBA will pay 6 months of payments for you | * This should be automatic but check with your lender |
| **KEEP $ IN YOUR POCKET** | **DOES THIS APPLY TO ME?** | **HOW TO PURSUE IT** |
| **INCOME TAX & ESTIMATED INCOME TAXES ARE DEFERRED** | * Date for filing federal 2019 annual income tax return with IRS automatically moved to July 15 * Dates for filing federal estimated income taxes in April and June also automatically moved to July 15 * Check to see if your state has also moved income tax date | * If you are due a refund, file now * Make a plan to be ready to file in July * File state taxes when due * You can still get an extension to October but payments are due July 15 |
| **EMPLOYER MATCHING PAYROLL TAX DEFERRAL** | * Employers may defer the employer’s share (6.2%) of FICA through the end of 2020 * Applies to self-employed persons as well * If you get a PPP loan, must stop deferring once you get a decision that it is forgiven | * Talk to your accountant about whether this applies to you and for help filing * Alternatively, check with payroll processing company |

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| **KEEP $ IN YOUR POCKET** | **DOES THIS APPLY TO ME?** | **HOW TO PURSUE IT** |
| **FAMILIES FIRST TAX CREDIT** | * If you or an employee cannot work due to qualifying coronavirus-related events, you may pay yourself or your employees for the covered period and the government will reimburse you * Applies if you or an employee   + Had or potentially had virus   + Had to care for a family member who did   + Had to care for a child displaced from child care or school | * Check with your accountant for advice on how to do this * Take a credit for the wages paid against your quarterly payroll tax filings * Use form 7200 to request an advance if credits exceed taxes due * Don’t include any wages to which this applies in PPP calculations |
| **EMPLOYEE RETENTION TAX CREDIT** | * **IF** your business was fully or partially closed OR revenue fell below 50% compared to same quarter last year due to coronavirus reasons * **AND** you did not receive a PPP loan * For businesses with more than 100 employees, they were furloughed * For businesses with fewer than 100 employees, they can be working or furloughed * Government will reimburse 50% of wages paid | * Check with your accountant for advice on how to do this * Take a credit for the wages paid against your quarterly payroll tax filings * Use form 7200 to request an advance if credits exceed taxes due |
| **BORROWED $** | **DOES THIS APPLY TO ME?**  ***Before borrowing from any source, make sure your business has a realistic chance for survival, success, and repayment 🡺 need pro forma P&L*** | **HOW TO PURSUE IT** |
| **SBA EXPRESS BRIDGE LOAN** | * You already have a relationship with an SBA express lender * You need funding quickly * Good option if EIDL does not reopen | * Check with your bank to see if this is a possibility * Compare terms to EIDL and PPP, if available |
| **EIDL LOAN** | * SEE EIDL/EEIG Grant above * Even though loan is not forgivable, streamlined application and payment terms may make this better alternative than other sources of credit | * Watch application portal and apply ASAP |
| **MAIN STREET LOAN FACILITY** | * You need at least $500k | * Ask your bank |
| **401K OR IRA LOAN** | * You have a 401k with some funds already vested, or an IRA * Other fund sources are unavailable or insufficient | * Make sure the plan allows for the loans or distributions allowed by the CARES Act |